

WFTO Fair Trade Guarantee System

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WFTO Fair Trade Guarantee System

- What it is
- Who it applies to
- Process
- What we have to do now
- What we have to do before the audit
- On going activities

Which businesses can complete the WFTO FTGS?

- A system to recognise '100%' Fair Trade Organisations
- Only open to WFTO members which
 - Are compliant with WFTO ten standards
 - Apply supply chain monitoring throughout their system
- All WFTO members must be part of the system and then the whole system will be externally audited

Fair Trade Organisation

- Member of WFTO
- Complete SAR
 - Profile
 - Supplier Monitoring Form
 - Compliance Assessment
 - Improvement Plan
- Undergo Peer Visit (internal audit)
- Complete remedial action
- Undergo audit (external)
- Audit approved with corrective actions if necessary
- Approval to put WFTO Mark on Product

WFTO FTGS Timing – Fast track

- | | |
|--|---------------------------|
| • Member of WFTO | week |
| • Complete SAR | now |
| • Undergo Peer Visit (internal audit) | one |
| – Modify improvement plan and resubmit | three |
| • Complete remedial action | four |
| • Undergo audit (external) | five |
| • Audit approved and mark on product | eight |
| • Sell B2B | twelve |
| • Promote to public | twelve |
| | as per speed of labelling |

The audit will be based on the WFTO
ten principles



Check your Mission Statement

FOR EXAMPLE

People Tree aims to be 100% Fair Trade throughout its supply chain (in everything we buy) and guarantees the majority of all our purchasing is Fair Trade, and is committed to the World Fair Trade Organisation (WFTO) Fair Trade principles.

Who do we buy from? Fair Trade products are purchased from marginalised producer groups, in the so called developing world (<http://hdr.undp.org/en/data/map/>)¹.

Our Mission Statement

To support producer partners' efforts towards economic independence and control over their environment and to challenge the power structures that undermine their rights to a livelihood.

To protect the environment and use natural resources sustainably throughout our trading and to promote environmentally responsible lifestyles and environmental initiatives to create new models to promote sustainability.

To supply customers with good quality products, with friendly and efficient service and build awareness to empower consumers and producers to participate in Fair Trade and environmentally sustainable solutions.

To provide a supportive environment to all stakeholders and promote dialogue and understanding between them.

To set an example to business and the government of a Fair Trade model of business based on partnership, people-centred values and sustainability.

How to we ensure that this happens?

- People Tree will share details of all Fair Trade Groups in our Fair Trade supply chain and list all others.
- People Tree aims to maintain long term relationships with Fair Trade Groups
- People Tree recognises the importance of capacity building and will work with Fair Trade groups for supply chain development.
- People Tree has an Internal Monitoring System (IMS) to ensure that Fair Trade as defined by the ten principles of WFTO is maintained throughout our supply chain.

1. The countries with the lowest 'Human Development index'

Are you a primary producer group who pay the producers individually for their Fair Trade work or a organisation that buys from other groups?

- Develop you Internal Monitoring system for an example of a system see the People Tree Foundation website section
 - Fashioning Fair Trade
 - WFTO FTGS
 - People Tree Our Reason for Being

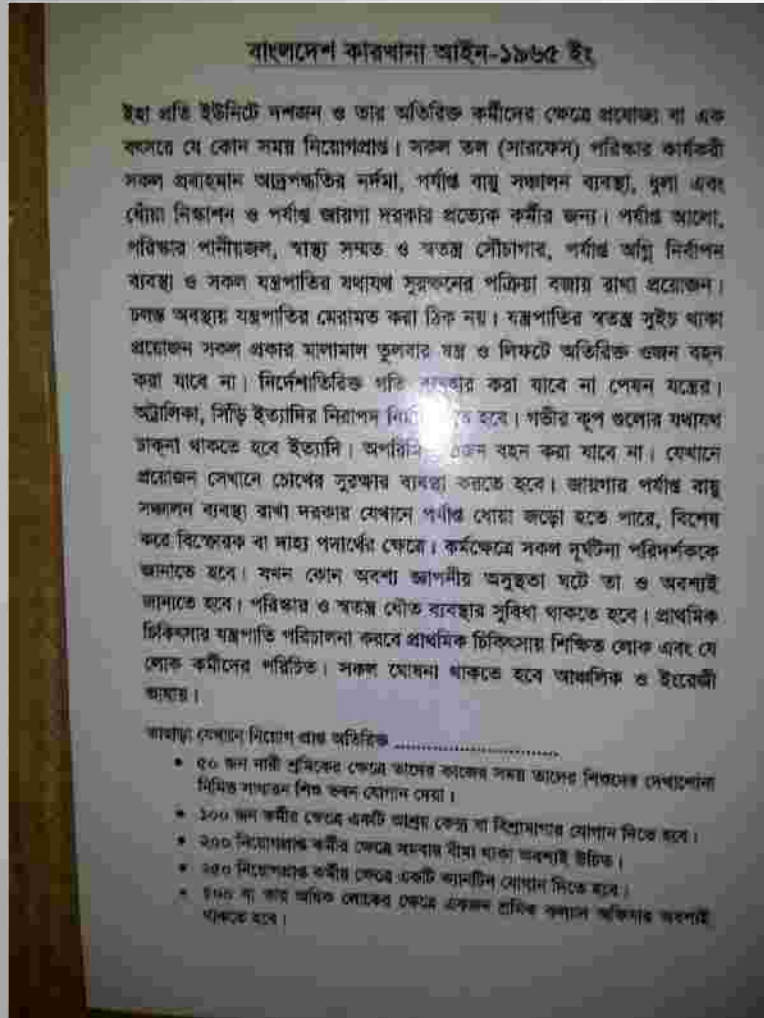
Ensure that your organisations have policies in place and implemented in relation to all ten Fair Trade principles, including but not limited to

- Mission statement
- Child labour policy
- Non discrimination policy
- Environmental policy
- Office rules
- Supplier manual
- Producer agreements

Develop a system for monitoring your unverified Fair Trade producer groups

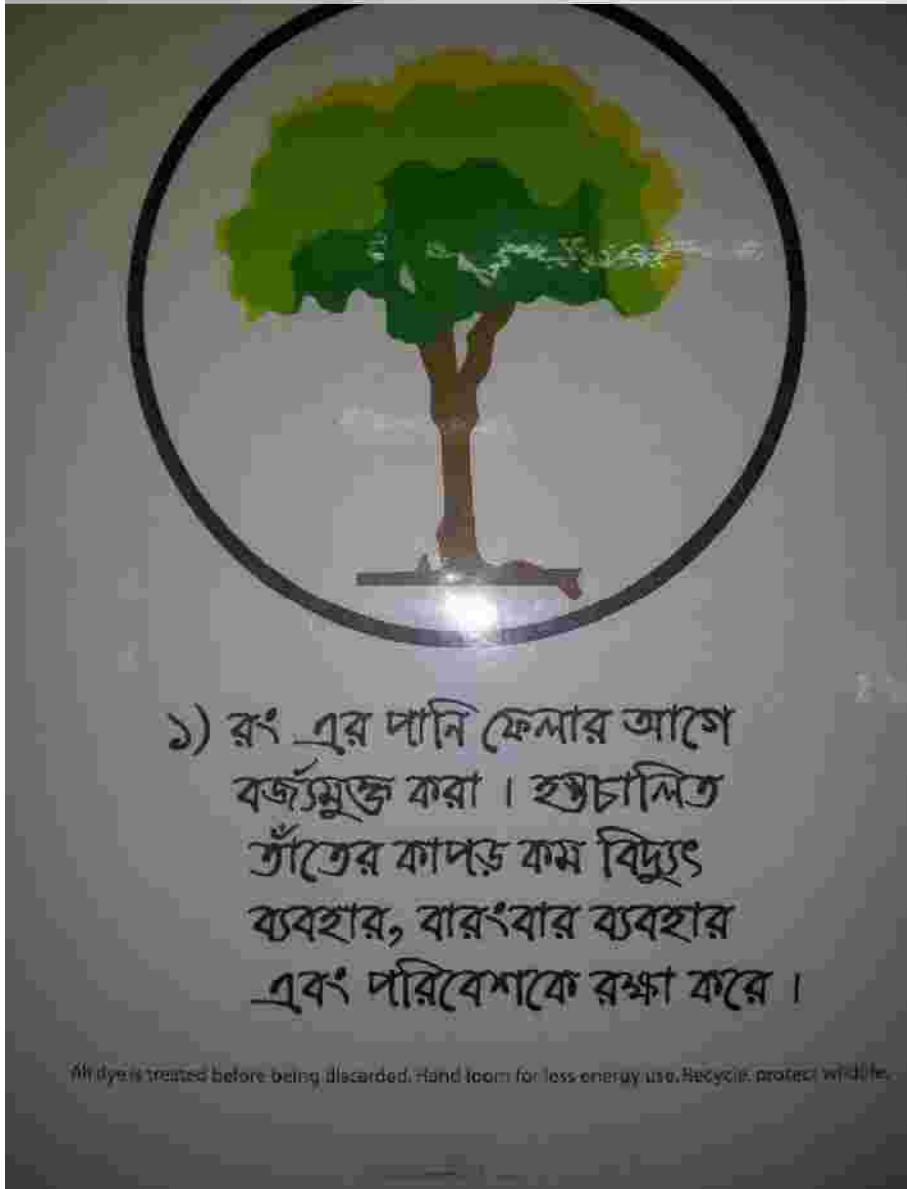
- Communicate the ten principles, check legislation
- Develop a visit protocol, who by who how often
- Participative feedback
 - Social review, every two years?
 - Embedding the WFTO Fair Trade Principles?
- Verification
 - Wage records
 - Interviews
 - Risk Analysis
- Action plans

Ensure that you are aware of legislation



Ensure all local legislation is known and understood

- Ensure all principles are translated at the right level in all workshops and are on display



Develop a visit protocol update your risk analysis and verify information through confidential interviews



Use feedback from producers to develop action plans



Icon	Description (Odia)	Column 1	Column 2
	ନାୟକ ଉତ୍ତୁରୀ	63	10
	ନାରି ସୁରକ୍ଷା ମନା	71	9
	ନାୟକ ବାଣିଜ୍ୟ ପ୍ରଚାର	71	9
	ଅନୁକୂଳ ଓ ଜବାବଦିତ୍ତି	72	7
	ବାଜ୍ଞେର ପରିଦେଶ	74	6
	ଶାସ୍ତ୍ରୀବନ୍ଧୁର ନିର୍ଦ୍ଧାରଣ କରା	76	5
	କ୍ଷିତି ଅଧିକ ପରିଚାଳନା	77	4
	ପରିଦେଶ ବୃଦ୍ଧି	78	3
	ବାଣିଜ୍ୟ ଅନୁପର୍କ	79	2
	ଅନୁକୂଳ ବୃଦ୍ଧି	84	1



- Embedding the Fair Trade Principles? Here is a video how to <https://vimeo.com/23363692>

Ensure all Fair Trade producers, formal or informal

- Know what they should be paid
- Have their own record of what they are paid

Minimum Wage

People Tree and their partner organisations aim to apply at least minimum standards through the supply chain. In the case of minimum wage it is accepted that the minimum wage of 3020 Taka per month should apply to the producers working in the small rural production units although their living costs are far lower than for people living and working in Dhaka. Based on the minimum wage 26 days a month, six days a week the hourly rate should not be less than 14.5 Taka per hour. As of buying season AW12 all products to be costed at this rate, focusing on embroidery and bobbiners for compliance.

নূন্যতম মজুরী

পিরিশা ট্রি এবং তাদের পার্টনার অর্গানাইজেশনস তাদের উদ্দেশ্য হলো সমগ্র দেশে নূন্যতম মজুরী প্রয়োগ করে শ্রমিকদের আর্থিক সহায়তা করা। নূন্যতম মজুরীর ক্ষেত্রে ইহা গ্রহণযোগ্য যে উৎপাদনকারীদের তারা প্রত্যেক ঘণ্টা প্রায় ১৪.৫ টাকা মজুরী প্রদান করে রাখবে। নূন্যতম মজুরী ২৬ দিন মাসে, ছয় দিন সপ্তাহে প্রযোজ্য হবে। অর্থাৎ মাসে নূন্যতম মজুরী মাসে ৩০২০ টাকা প্রযোজ্য। নূন্যতম মজুরীর উপর ভিত্তি করে মাসে ২৬ দিন ও সপ্তাহে ৬ দিন মাসে প্রতি ঘণ্টায় কম ১৪.৫ টাকা। জনস্বার্থে প্রয়োজনে এ নূন্যতম মজুরীর ক্ষেত্রে ব্যতিক্রম করা হলে তাই নূন্যতম মজুরী প্রদান করা হবে। AW12 এর নূন্যতম মজুরী প্রযোজ্য হবে।

Payment chart of embroidery charges to producers/producer

Producer Group Name: Narayanganj Group, Narayanganj

SS12 Order for People Tree, UK

Sl. No	Producer's Name	Emb.Charges /Unit Price	Total Pcs	Total Emb. Charges	Group Leader Charges 20%	Total Amount Recd. By Producer	Signature
01	HELENA	80T	5 "	400T	80T	320T	
02	SHAPI AKTER	80T	5 "	400T	80T	320T	
03	RITHA	80T	5 "	400T	80T	320T	
04	SHAPARVAZ	80T	5 "	400T	80T	320T	
05	SHALIMA-0	80T	5 "	400T	80T	320T	
06	SHARIFA	80T	5 "	400T	80T	320T	
07	SYADIMA	80T	5 "	400T	80T	320T	
08	SOFYIA	80T	5 "	400T	80T	320T	
09	JAHANSHIRA	80T	5 "	400T	80T	320T	
10	KHABIZA	80T	5 "	400T	80T	320T	
11	SHAPI AKTER	80T	17 "	1360T	272T	1632T	
12	SHAPLEVA-0	80T	5 "	400T	80T	320T	
13	JAMILA	80T	6 "	480T	96T	384T	
14	RUMFA	80T	5 "	400T	80T	320T	
15	SHIPRA	80T	5 "	400T	80T	320T	
16							
17							
18							
19							
20							
21							

Risk Analysis

- Develop a clear risk analysis against the ten Fair Trade principles.

Action Plan

- Your SAR needs an Action Plan/Improvement Plan, based on the issues identified by your organisation and Fair Trade producer groups
- Ensure your Action Plan is disseminated within your organisation and implemented ready for the next SAR submission and audi